

# e2E Services Limited Carbon Reduction Plan



Supplier Name: e2E Services Limited (e2E)

Publication Date: 3 April 2023

## Commitment to achieving Net Zero

e2E Services Limited is committed to achieving Net Zero emissions by 2040.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gasses that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year:	FY2022
Additional Details relating to the baseline emissions calculations:	<p>This is the first time we have reported our carbon footprint so this calculation establishes our baseline. It is based on our financial accounting year of January – December.</p> <p>Our baseline calculation includes:</p> <ul style="list-style-type: none"><li>• Scope 1: Direct Emissions</li><li>• Scope 2: Indirect Emissions</li><li>• Scope 3 Categories: Fuel and energy related activities: 4: Upstream transportation &amp; distribution: 5: Waster generated in operations: 6: Business travel/Hotel stays: 7: Employee</li></ul> <p>Our baseline deviates from the requirements under PPN 06/21 as follows:</p> <ul style="list-style-type: none"><li>• Scope 3: Category 9: Downstream transportation &amp; distribution: is not included as our customers did not pay for any storage or transportation.</li><li>• Scope 3: Category 3: Fuel and energy related activities: in included as Upstream emissions from energy used.</li></ul>

\*Go Climate Positive (<https://go-positive.co.uk/>) were contracted to calculate our Carbon Emission Footprint

Baseline year emissions:	
Emissions	Total (tCO <sub>2</sub> e)
Scope 1	5.2 tCO <sub>2</sub> e
Scope 2	14.3 tCO <sub>2</sub> e
Scope 3 (included sources detailed above)	95.1 tCO <sub>2</sub> e
<b>Total Emissions:</b>	<b>114.7 tCO<sub>2</sub>e</b>

## Current Emissions Reporting

**Reporting Year:** Jan 2022 to Dec 2022

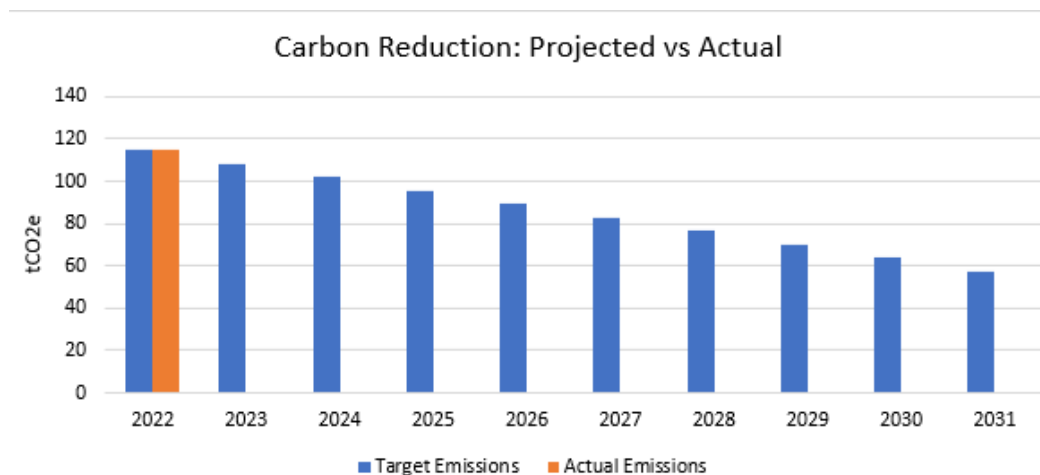
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## Emission Reduction Targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 82.8 tCO<sub>2</sub>e by 2027. This is a reduction of 27.8%.

Progress against these targets can be seen in the graph below.



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# Carbon Reduction Projects

## Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the baseline and the measures will be in effect when performing the contract.

- **A pre-existing cycle to work scheme.** An initiative which aims to encourage more people to get to work by cycling. It allows e2E to purchase the bike and safety accessories on the employee's behalf. In effect, the employee then "hires" the bike from e2E for up to 12 months via a salary sacrifice scheme, with the option to "purchase" the bike for a 'market price' at the end of the 12 months. The benefits include helping reduce traffic congestion and pollution and significantly minimising our Company carbon footprint.
- **A flexible hybrid working scheme** that has been accepted as part of the 'new normal' and indeed is seen as advantageous in many situations; for example, allowing greater flexibility and balance between work and personal needs (such as family or caring responsibilities) as well as reducing the carbon emissions from commuting in cars and on public transport. e2E currently operates a scheme where all office-based staff are only required to work a maximum of 2 days per week in the office.
- **Reduced waste** by practicing the principles of the "three Rs" - Reduce, Reuse and Recycle:
  - Reduce waste where possible by thinking about what we buy and how we use it.
  - Reuse wherever possible by trying to find a second life for items especially paper and office stationery.
  - Recycle as the least preferred option of the 3Rs.
- **Reduced the use of hazardous substances in the workplace.** e2E is committed to providing and maintaining a safe and healthy workplace and to protect its employees, contractors and visitors from exposure to any hazardous substances. This is achieved by ensuring that the exposure of employees to substances hazardous to health is either prevented or, where this is not reasonably practicable, adequately controlled to a level as low as reasonably practicable.
- **Continued to consider all options for reducing our carbon footprint when purchasing or disposing of equipment.**
  - All equipment purchased through IT, facilities or other departments is from suppliers with sustainable green policies and is of the most energy efficient rating available.
  - Servicing of laptops is kept in house, performed on multiple devices at the same time, to minimise travel and carbon emissions during maintenance. All critical IT infrastructure housed within server rooms is low power consumption and energy efficient, to mitigate the requirement for its permanent 'on' state.
  - All equipment, IT or otherwise, is disposed of through green channels, with batteries or other potentially hazardous waste removed and stored appropriately.
- **Continue to keep the use of carbon emitting facilities to a minimum.** This includes minimising the use of heating and air conditioning, and using energy efficient insulation measures where available to maintain climate.

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# Future Carbon Reduction Initiatives

In the future the Company is planning to implement further measures such as:

- Switching to an energy provider who uses solely renewable energy to minimise confirmed fossil fuel use
- Track the type of fuel used for private vehicles used for business travel
- Implementing travel guidance and policy to encourage the use of public transport and promote low carbon travel
- Complete home energy survey with employees

## Declaration and Sign Off

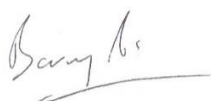
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standards for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and approved by the board of directors (or equivalent management body).

**Signed on behalf of the Supplier:**



Barry Ross  
CEO of e2E Services Limited  
Date: 13/02/2023